



RAK IC Company

Please note RAK ICC (RAK International Corporate Centre - the RAK registry) requirements are fairly simple and straight-forward. However they must be followed exactly. Incorrectly submitted documents will be rejected by the registry.

For all proposed shareholders of the company the following will be needed:

1. Passport copy

Certified by a lawyer, notary, or a certified accountant.

Please note ID cards are NOT acceptable to RAK ICC

2. Proof of residential address.

This must be a utility bill issued within the last 3 months and preferably a printed bill, although emailed / downloaded copies may be acceptable e.g. gas, water, electricity, internet, cable, phone bill, even mobile phone bills.

- Ø The bill should be clearly dated and not older than 3 months as at the day of receipt in RAK.
- Ø The bill should have the full name and address of the shareholder/director (it does not matter if it is a joint account). Where a P.O. Box is shown, the full service address must also be shown.
- Ø If a utility bill is not possible, an alternative is confirmation from the local authority or the police (possible in some jurisdictions).

Please note: - Bank and credit statements are NOT acceptable as proof of address.

3. Bank reference letter.

The reference may be addressed either to our company 'TMS FZE' or 'To whom it may concern' and state the following information:

- How long you have had the bank account for.
- A statement to the effect that the account has been conducted in a satisfactory manner (or words to that effect).
- The letter should be signed and dated by the bank, within the *last six months*. Computer generated (unsigned) letters will not be accepted.

4. A brief CV (résumé)

A short summary/CV outlining both the director & shareholder's professional background. This should be relevant e.g. membership of clubs is not of interest to the registry.